

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
September 17, 2018

The Lyndon City Council met in regular session on Monday, September 17, 2018, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Katie Shepard (7:08), Darin Schmitt and Kevin Heit present. Jesse Lyons absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Lynda Prost, Assistant Clerk; and Scott Culley; Public Works.

Others Present: Wes Weishaar, BG Consultants; Tammy Schlingmann, Osage Herald Chronicle; and Gene Hirt.

- b) SWEARING IN OF NEW COUNCIL MEMBER: The oath of office was given to Kevin Heit as new council member.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Schmitt made the motion to approve the regular meeting minutes of September 4, 2018 as amended. Shepard seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Schmitt seconded, motion carried.

4. PUBLIC COMMENTS: Mr. Hirt thanked the Mayor for taking care of the issues that he addressed at the last meeting in regards to street repair. He also voiced his concerns about safety at a project dig site on Washington. Mr. Hirt stated the repair between 8th and 9th Street on Birch was a big improvement for that street, however, 7th Street from Adams and Jefferson and 3rd Street on Ash need repaired.

Mr. Hirt voiced his concern about the steaming process for lining the sewer project.

Mr. Hirt also inquired about the change orders on the agenda tonight and wanted questions answered when they discuss them. The Mayor stated he is limited to the 5 minutes he is given and will not be given a chance to speak during the time those are discussed, however, asked Mr. Hirt to ask his questions now that he has the floor. Mr. Hirt asked about the costs of the change orders, the sewer man hole that is considered out of service, and if there is any others in the city. The Mayor stated those details will be given by the engineer as those items come up on the agenda and thanked him for his comments.

5. CORRESPONDENCE TO COUNCIL: None

6. UNFINISHED BUSINESS:

- a) SEWER PROJECT UPDATE - BG CONSULTANTS: Wes Weishaar and Brian Foster from BG Consultants provided the following update on the sewer project:

Wastewater Treatment Improvements: 62% complete.

- Lagoon earthwork:
Salt Creek pumping resumed
Evaporation Basin berms and pond bottom at grade.
- Headworks building construction:
Main level floor slab to be poured within the next week.
All concrete below main level poured.
- Anticipate equipment delivery in October.
- Pay App #5 submitted September 5 in the amount of \$300,536.14

Sanitary Sewer Collection System Mainline Improvements: 54% complete.

- Manhole installation complete.
- Mainline lining begun late July. Anticipated completion within 1-2 weeks.
- Manhole rehabilitation to immediately follow lining.
- Change Order 1 (out-of-service manhole and concrete encased pipe). \$10,250.00
- Pay App #4 submitted August 31st in the amount of \$251,349.00

Sanitary Sewer Service Tap Improvements: 23% complete.

- Tap installation on recently lined mains begun early September. Anticipated completion by new year.
- Open Trench Service Tap replacement begun late July. Approximately 15 complete.
- Change Order 1 (reinstatement of taps on previous lined pipes from cleanout). \$5,250.00
- Change Order 2 (reinstatement of taps on previous lined pipes remotely from mainline). \$2,877.00
- Change Order 3 (discovery of un-lineable taps). \$6,300.00
- Pay App #4 submitted September 11th in the amount of \$49,969.57.

Mayor Morrison asked if they have resumed pumping water out of Salt Creek and how close the lagoons are to being filled. Mr. Foster stated they were at the site a couple of weeks ago and the evaporation basin does not have water in it as well as cell #3. He stated at this point they are about half way to getting those filled.

Mayor Morrison also asked about change orders #1 and #2 in regards to tap improvements and the previously line pipes where the laterals or the lining may have shifted. Mr. Foster stated those area the lining either shifted or the taps were not cut out completely with the last project. The reason for making sure these are corrected is so that the T-liners can be installed.

Mayor Morrison also asked about the un-lineable taps and asked Mr. Foster for clarification. Mr. Foster stated the laterals were not inspected pre-design and when they were inspected by camera some 3-inch lines were found as well as other materials such as orange berg or pipe that was flattened more than 20% are some of the reasons some were not able to be lined. Therefore, trenchless repair was not an option and had to be dug up to repair. Mr. Foster stated they budgeted for contingencies and these are included in the project budget.

Patterson asked when the project completion date estimated to be and Mr. Foster stated approximately February 2019.

Schmitt asked about the lining process and the requirement of once they start the process it cannot be stopped until the entire process is complete. He stated one night last week it was well past midnight before the crew finished. Mr. Foster stated that they have addressed that with the contractor and does not expect that to happen on a routine basis. He also stated that sometimes with projects equipment will break down or an unexpected issue may arise which may cause the schedule to fall behind.

Mr. Foster stated he addressed the safety issue on Washington with the contractor and is waiting to hear back from the subcontractor.

Mr. Foster noted the manhole that is considered out of service is located east of 2nd and Ash Street where it would meet with 3rd and Birch Street if there was a street there. Mr. Weishaar stated the reason the sewer manhole is being addressed is because it affects another service which cannot be fixed without fixing the issue with the manhole.

- b) PIPE SERVICES CHANGE ORDERS #1, #2 and #3: Patterson made the motion to approve the Change Order #1 from Pipe Services in the amount of \$14,427. Schmitt seconded, motion carried.
- c) REED DOZING CHANGE ORDER #1: Schmitt made the motion to approve the Change Order #1 from Reed Dozing in the amount of \$10,250.00. Shepard seconded, motion carried.
- d) BRB CONTRACTOR'S PAY APPLICATION #5: Patterson made the motion to approve the pay application for BRB Construction in the amount of \$300,536.14. Schmitt seconded, motion carried.
- e) PIPE SERVICES CONTRACTOR'S PAY APPLICATION #4: Shepard made the motion to approve the pay application for Pipe Services in the amount of \$49,969.57. Schmitt seconded, motion carried.

- f) REED DOZING CONTRACTOR'S PAY APPLICATION #4: Patterson made the motion to approve the pay application for Reed Dozing in the amount of \$251,349.00. Shepard seconded, motion carried.

7. NEW BUSINESS:

- a) ORDINANCE NO. 829 - CITY 1% SALES TAX: The City Attorney prepared Ordinance No. 829 that renews the City 1% Sales Tax which was voted on and passed by residents at the last election. Schmitt made the motion to approve and authorize the Mayor to sign Ordinance No. 829. Heit seconded, motion carried.

8. STAFF REPORTS:

- a) PUBLIC WORKS: Continues working with Municipal Pipe and Tool on identifying abandon sewer lateral lines that are open to the main and at this time have identified 30 of those taps. He stated they will be lining past those abandoned taps and sealing them up to help eliminate points of infiltration. The City Attorney asked if those abandoned taps could be easily reconnected if someone decided to build where that line has been sealed. The Assistant Maintenance Supervisor stated that it would be as long as they are in town and had discussions about those taps before being sealed.

The Mayor asked if there has been some improvement in the amount of infiltration since the project began and the Assistant Maintenance Supervisor stated the amount has been reduced by half with just the mainline and sewer tap work that has been done.

- b) CITY CLERK: They continue to work with Knox Signs for the Aldie Christesen Trail sign. She stated they sent pictures of the signs on the Jones Park kiosk for consistency and is waiting to get a proof from Knox.

She introduced Lynda Prost who is the new utility clerk and is in attendance tonight for training to cover council meetings if she is unable to attend.

Continuing to work on the sewer rate analysis information to Greg Duryea with KDHE.

The council was provided roof colors for the headworks building to decide on and she stated the Assistant Maintenance Supervisor and herself have narrowed the choices down to two colors. After brief discussion, it was consensus to proceed with the Aged Bronze color.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson welcomed Heit to the governing body.

Patterson asked the City Clerk to write thank you letters to the people who helped maintain the flower pots on Main street as well as the people who put out the flags on 9/11 and Labor Day.

Schmitt stated he went to the Jones Park Trail do some maintenance and trimming on the memorial tree that was planted in memory of his mom and noticed someone had already trimmed it. He wanted to say thank you to the maintenance or whoever trimmed the tree as it was looking kind of rough.

Shepard, Schmitt and Patterson welcome Heit to the council.

Mayor Morrison stated there maybe some progress on the Jones Park Agreement, however, a date has not been set to meet with USD 421 and the Lyndon Rec. He stated the Council member that was involved in the agreement is no longer here and needed another council member to be on the committee. After brief discussion, Heit agreed to be on the committee and copies of the proposed and current agreement will be emailed to him and Mayor Morrison.

10. EXECUTIVE SESSION: At 8:15 p.m. Schmitt made the motion to recess to executive session for 15 minutes for Non-elected Personnel with the City Attorney and City Clerk attending. Shepard seconded, motion seconded. Council reconvened with no action taken.
11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, October 1, 2018, at 7:00 p.m. for regular meeting. Shepard seconded, motion carried.



City Clerk